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STATE OF DELAWARE
BOARD OF EXAMINERS OF PSYCHOLOGISTS

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PUBLIC MEETING MINUTES:	BOARD OF EXAMINERS OF PSYCHOLOGISTS - <u>SUBCOMMITTEE</u>
MEETING DATE AND TIME:	Monday, March 04, 2019 at 09:30 AM
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES TO BE APPROVED	April 1, 2019

MEMBERS PRESENT

Dr. Laura Cooney-Koss, Vice President
Dr. Meghan Lines, Professional Member
Dr. Kristen Robust, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Devashree Singh, Executive Director
Danielle Cross, Administrative Specialist II

CALL TO ORDER

Dr. Cooney-Koss called the meeting to order at 9:36 a.m.

REVIEW OF MINUTES

NONE

UNFINISHED BUSINESS

NONE

NEW BUSINESS

Discussion of Requirements and Guidelines for Fast Tracking Applications

The Board created the subcommittee to establish a process for fast tracking psychological assistant applications upgrading to a full psychologist license. The guidelines for fast tracking psychological assistant to a full psychologist license are as follows:

1- Once the board liaison determines that a psych. assistant application has met the requirements to upgrade to a psychologist license, the board liaison will scan the application and email it to the Board's chair members requesting they review the application for upgrade.

2- Within 72 hours one of the Board Chairs will respond to the board liaison with their approval or denial of the application upgrade.

3- The board liaison will ensure that the initial psych. assistant application includes the passing exam scores the supervision form and that they have completed their supervision hours. The initial psych. assistant application must be included with the upgrade application for the Board Chairs to consider.

4- If the board liaison receives upgrade applications within the week of the Board meeting, the applications will be brought the meeting for review instead of emailing the Board Chairs.

CORRESPONDENCE

There was no correspondence.

Other Business before the Board (for discussion only)

There was no other business before the Board.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

No additional meetings were scheduled at this time.

ADJOURNMENT

There being no further business, Dr. Robust moved, seconded by Dr. Cooney-Koss to adjourn the meeting at 10:35 a.m. By unanimous vote, the motion carried.

Respectfully submitted,



Devashree Singh, MBA
Executive Director

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.